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| **Community Coalition Action Theory (CCAT) Study Group Process** |
| **Step:** | **2d** | **Title:** | **Study Group Meeting Summary** | **Who:** |  | **What:** |  |

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| **Name of Person Completing Form:** |  | **County:** |  |

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| **Meeting Session 1** | Date Held: |  | Where/How Met: |  |

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| **Name** | **Organization Represented** | **Present** | **Absent** |
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| **What were the key accomplishments of this session?** | **What worked well?** | **What could be improved? Are there any technical assistance needs?** |
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| **Meeting Session 2** | Date Held: |  | Where/How Met: |  |

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| **Name** | **Organization Represented** | **Present** | **Absent** |
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| **What were the key accomplishments of this session?** | **What worked well?** | **What could be improved? Are there any technical assistance needs?** |
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| **Meeting Session 3** | Date Held: |  | Where/How Met: |  |

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| **Name** | **Organization Represented** | **Present** | **Absent** |
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| **What were the key accomplishments of this session?** | **What worked well?** | **What could be improved? Are there any technical assistance needs?** |
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