

Remit to:

Company ABC
 123 Awesome Way
 You Got This, OH 45678
 937-123-1234
woohoo@abc.org

Invoice # 4

Invoice Date: 8/20/24
 PO# 123456
 UT (Subaward) # 21163
 Dates of Service:
 6/21/24-8/20/2024

To:

ATTN: Leslie Hoylman
 Ohio University
 Voinovich School
 Bldg. 22, The Ridges
 1 Ohio University
 Athens, OH 45701

CATEGORY	DESCRIPTION	QTY	RATE	AMOUNT
Mileage	To/from Ohio Prevention Conference	260	.67/mile	\$174.20
Lodging	1 room at the Hyatt Regency Columbus for 2 nights	2	\$205.62	\$411.24
Registration	Registration fees for OPC	1	\$50.00	\$50.00
Per Diem	M&IE first and last day of travel	2	\$48.00	\$96.00
Per Diem	M&IE for 1 day – less conference meals	1	\$29.00	\$29.00
Parking	2 nights self-parking at Hyatt Regency	2	\$22.00	\$44.00
UNREIMBURSABLE PER \$700 MAX				(104.44)
Balance Due				\$700.00