**Ohio SPF-PFS Initiative: Sustainability Module**

**Final Checklist (August 9, 2019)**

**County Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Coalition Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A. Building the Sustainability Team**

Does this section:

* Include the first and last names of our members as well as their sector and/or affiliation?
* Include 1-2 sentences about why each member was asked to serve on the sustainability team and what expertise they offer? This could be written as a paragraph or bulleted list, whichever feels more comfortable.
* Include multiple sectors?
* Include “key people” that will support us as we sustain our efforts?

**B. Sustainability Question #1: What are you *trying to* sustain? (put another way, What *needs* to be sustained?)**

Does this section:

* Identify each item separately, if more than one thing is included in the sustainability plan.
* Clearly describe for each item:
  + What is going to be sustained? (i.e., Provide a clear enough description of what we are trying to sustain so that someone who is not a member of the Sustainability Team would be able to understand it.)
  + How what you plan to sustain relates to the local SPF-PFS initiative?
  + ~~Why the Sustainability Team feels it is important to sustain it?~~
  + Provide a goal statement that is specific, measurable, and observable?

**C. Sustainability Question #2: Public Value - What *evidence* do you have that what you are doing is *worth sustaining*? (put another way, Why does this initiative *deserve* to be sustained?)**

Does this section clearly describe for someone who is not a member of the Sustainability Team the following for each item:

* + The value of what we want to sustain.
  + How what we want to sustain is valuable to the community?
  + How what we want to sustain is valuable to the coalition?
  + Include reference to the needs assessment materials (quantitative, readiness, and listening session data) or capacity assessment (staff, money and resources) to support the need to sustain it?

**D. Sustainability Question #3: Authorizing Environment - What *institutional supports, structures, and/or policies* need to be in place to achieve sustainability?**

Does this section identify strengths, weaknesses, opportunities, and threats related to the authorizing environment?

|  |  |
| --- | --- |
| **Strengths** | **Weaknesses** |
| * + Clearly describe what current *institutional supports, structures, and/or policies* are in place that might help support what we want to sustain? | * + Clearly describe which supports/structures/policies could be strengthened to ensure sustainability? |
| **Opportunities** | **Threats** |
| * + Clearly describe any missing supports/structures/policies that need to be developed to support what we want to sustain – and discuss possible strategies/approaches for filling those gaps? | * + Clearly describe any supports/structures/policies that are blocking or obstructing the ability to sustain what we want to sustain – and discuss possible strategies/approaches for overcoming those obstacles? |

**E. Sustainability Question #4: Operational Capacity - What *capacity* is necessary to sustain this effort and *where* will that capacity come from?**

Does this section identify strengths, weaknesses, opportunities, and threats related to the operational capacity?

|  |  |
| --- | --- |
| **Strengths** | **Weaknesses** |
| * + Clearly describe strengths of the coalition’s capacity to support what we want to sustain and how we will capitalize on them? | * + Clearly describe weaknesses of the coalition’s capacity to support what we want to sustain and how we will mitigate them? |
| **Opportunities** | **Threats** |
| * + Clearly describe opportunities associated with coalition’s capacity to support what we want to sustain and how we will capitalize on them? | * + Clearly describe threats associated with coalition’s capacity to support what we want to sustain and how we will mitigate them? |

**F. Next Steps**

Does this section clearly describe:

* + Ways the SPF-PFS initiative is positioned to achieve sustainability?
  + Potential obstacles that could prevent you from achieving sustainability?
  + At least one key next step to be taken with your sustainability plan?